



# WOTTON-UNDER-EDGE TOWN COUNCIL

**Councillors** - You are summoned to attend a meeting of the Town Council to be held on Monday 18<sup>th</sup> January 2016 at 7pm in the Committee Room at the Civic Centre.

**Public are Welcome**

*S Bailey* Town Clerk  
12<sup>th</sup> January 2016

## AGENDA

1. To receive **Apologies** for absence
2. Declarations of Interest to be received before Town Council business commences or as soon as known
3. **Public Forum**
4. **To welcome** Sarah Watt of WCSF for an update on developments at the New Road Sports Foundation site.
5. **Minutes of the Council Meeting Held on 21<sup>st</sup> December 2015**- to approve these Minutes.
6. **Chairman's Announcements** To receive report from the Chairman
7. **Accounts**
  - a) To approve attendance at GAPTC 'Being a Better Councillor' course 1<sup>st</sup> March 2016 for Cllr Young cost£95.
  - b) To approve payment of £10 to the Trustees of the Rowland Hill Almshouses as contribution towards the cost of electricity for the Tabernacle Christmas Tree lights.
  - c) To approve Clerk's attendance at SLCC Branch AGM on 17<sup>th</sup> March 2016 cost £15
  - d) Budget 2015/16. To note report of expenditure against budget. \*
  - e) To approve the accounts for payment. \*
8. **Audit**
  - a) To approve appointment of Mr I Selkirk as auditor for the Financial Year 2015/16 at cost of £190 (£5 increase from previous).
  - b) To approve participation in new external audit appointment process from 2017 organised by Smaller Authorities Appointments Ltd following the abolition of the Audit Commission. \*
  - c) To receive report on Quarterly Internal Audit July-September 2015; and to arrange for two Councillors to carry out the quarterly internal audit for October–December 2015 asap.
9. **Heritage Centre** – To confirm details of grants and arrangements to support continuation and sustainability of the Heritage Centre. \*
10. **Land at Fountain Crescent** – To discuss SDC disposal of land at Fountain Crescent and feasibility of purchase for affordable housing development. \*
11. **Rope Walk Toilets Area** – To discuss plans for improvements to this area, consider inclusion in WTC budget and on S106 allocation list. \*
12. **Council Van** – To discuss possible procurement of replacement van in new financial year. \*
13. **Annual Budget and Precept Request Financial Year 2016/17**
  - a) To confirm rate increase in charges for facilities hire, and burials, from April 2016 as discussed at the draft budget meeting.\*
  - b) To consider a new grant application from WCSF to WTC for new skatepark path, for £10,000.
  - c) To approve the Precept for the Financial Year 2016/17.
14. **S106 Allocation** – To discuss and approve S106 project list and to prioritise the top three projects. \*

15. **Christmas Event** – To consider whether to organise a Christmas Event in the town, spearheaded by the Council but working with various community organisations. \*
16. **Land Behind the Fire Station** – To consider whether to support ‘in principle’ the provision of a car park and a small amount of housing on land behind the Fire Station, but reserving judgement on detailed matters until a planning application has been submitted.
17. **Stream Bank at Marchesi Walk** – To note erosion of stream bank at Marchesi Walk which is undercutting the pathway. A quote for remedial works has been received but the problem has been referred to County Public Rights of Way for their assessment in the first instance. \*
18. **Mobile Phone Coverage** – To consider relevant issues with mobile phone coverage in the area for submission to the County’s Economic Growth Scrutiny Committee. \*
19. **Good Deeds Section; ‘Thanks to Volunteers’** – to acknowledge recent volunteer work for the benefit of the town/community.
20. **Correspondence** to note or request action:
  - a) To note letter from Wotton Kumon Centre informing that the classes will be moving to Yate in order to attract more students and that the last class in the Civic Centre will take place on 11<sup>th</sup> February 2016.
  - b) To note letter regarding incident in the cemetery, the actions taken, and to discuss other possible actions. \*

Brochures/Newsletters for information only: Clerks and Councils Direct January 2016; Caring Matters Winter 2015;

21. **Reports from Councillors**  
County Council, District Council, Footpaths Committee, Special Purposes Committee, Allotments Committee, Youth Liaison Group, Town Regeneration Partnership, Sports Foundation & any other meetings attended.
22. **Town Affairs**

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**PLANNING APPLICATION** *To be considered due to SDC time restrictions on responses.*

23. **S.15/2799/HHOLD – 45 Bradley Street, Wotton-under-Edge GL12 7AR** – Two storey rear extension.

The Following items will be dealt with in Closed Session under Public Bodies (Admission to Meetings) Act 1960 due to contracts/tendering of a sensitive nature.

24. **CALGS** – To receive update on allotment land in Coombe and whether to consider an alternative acquisition strategy

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health & Safety, Biodiversity and Human Rights.*

#### **Useful Numbers**

Highways Maintenance – Freephone 08000 514514 Highways & Streetlighting email – [highways@gloucestershire.gov.uk](mailto:highways@gloucestershire.gov.uk)  
Community Warden –07834 419332 Non-urgent Police calls – 101

*Clerk to the Council: Ms Sue Bailey  
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Office Hours: Monday, Wednesday, Friday 9am to 12.30pm, Wotton-under-edge Town Trust Reg Charity No.20346*