

WOTTON-UNDER-EDGE TOWN COUNCIL



Councillors - You are summoned to attend a meeting of the Town Council on Monday 20th November 2017 at 7pm in the Civic Centre Committee Room

Public are Welcome

S Bailey Town Clerk
14th November 2017

AGENDA

1. To receive **Apologies** for absence
2. To receive **Declarations of Interest/Dispensations** now or as soon as known.
3. **Public Forum**
4. To **welcome** Dr Rosie Bailey to present the Late U A Fanthorpe's CBE and Queen's Gold Medal for Poetry bequeathed to the town of Wotton-under-Edge.
5. **Minutes of the Council Meeting** of 16th October 2017 - to approve these Minutes.
6. **Chairman's Announcements** - To receive report from the Chairman.

7. **Accounts**
 - a) To approve installation of panic button link from office to intruder alarm at a cost of circa £215.
 - b) To approve purchase of paint/materials at an approximate cost of £170 for improvements to town centre litter bins in response to a request from Wotton in Bloom, who hope to enter Britain in Bloom in 2018. SDC to arrange Leyhill Prisoners to carry out the work if materials are provided.
 - c) To approve quote for water works at New Road allotments for £5160.77, as recommended by the Allotments Committee.*
 - d) To approve quote for CCTV works at a cost of £2188.50 plus VAT.*
 - e) To approve subscription renewal to CPRE at a cost of £36.
 - f) To approve installation of replacement gatepost at Knapp Road Allotments*
 - g) To note that contractor has been engaged to erect Tabernacle Christmas tree due to staff shortages.
 - h) Budget 2017/18. To note report of expenditure against budget.*
 - i) To approve the accounts for payment.*

8. **Meeting Dates** – To approve meeting dates for 2018/19.*

9. **Youth Work Re-Tendering** – to appoint working group to assess documents for youth work re-tendering contracts.

10. **Civic Centre Car Park Working Group** – To update on progress.

11. **St Mary's Improvements** – To note that Town Council has been advised of works to churchyard in relation to toilet installation.

12. **2018 Parliamentary Constituency Boundary Review** – To consider Town Council response.

13. **Consultation on Updating Disqualification Criteria for Local Authority Members** – to consider comments.

14. **Bench Outside 10 High Street** – To consider request to move bench due to building change of use and the consequent problem of cigarette smoke filtering through the windows from users of the bench.

15. **Community Transport Enquiry – call for evidence** – Cllr June Cordwell to inform/update.

16. **Good Deeds Section: Thanks to Volunteers** – To acknowledge recent volunteer work for the benefit of the town/community.
17. **Clerk's Report***
18. **Correspondence** to note or request action:
 - a) To note email complaining of the proposal to extend yellow lines in Gloucester Street. Brochures/Newsletters for information only: The Door Annual Report 2016/17; CPRE Gloucestershire Views Autumn 2017; War Memorials Trust Bulletin November 2017
19. **Brief reports from Councillors**
County Council, District Council, Footpaths Committee, Special Purposes Committee, Allotments Committee, Wotton Youth Partnership, Town Regeneration, Sports Foundation, Wotton Pool, Heritage Centre and any other meetings attended.
20. **Town Affairs** – very brief comments from Members or items for future agendas

WOTTON-UNDER-EDGE TOWN TRUST

AGENDA

1. **To approve compilation of Minutes of Town Trust** items considered at Town Council and Planning Meetings from June – October 2017.*
2. **Mace Insurance Valuation** – To note valuation of mace resulting in lower value and consequent reduction in insurance premium, to be refunded.
3. **Tree on Chipping Green** – To reconsider moving tree planted on Chipping Green above water pipes to Chipping House and Chipping Manor.
4. **Hugh Perry's Lectureship Charity**
 - a) To approve payment of £36.00 to Canon Axford for delivery of sermons during Lent in respect of the period 2014-2017 inclusive, in accordance with the Charitable objects of the Town Trust.
 - b) To consider applying to the Charity Commission to remove from the Town Trust the obligation to pay the Lectureship sum of £12 per annum (solicitor costs would be involved).
5. **Grant Application** – To consider grant application from Wotton Day Centre for a £50 contribution towards a Christmas lunch – to come from Trust funds earmarked for the elderly.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health & Safety and Human Rights. Useful Numbers Highways Maintenance – Freephone 08000 514514 Highways & Streetlighting email – highways@gloucestershire.gov.uk Non-urgent Police calls – 101

Clerk to the Council: Ms S Bailey, Council Offices, Civic Centre, 2 Gloucester Street, Wotton-under-Edge, GL12 7DN Tel: 01453 843210 Email: clerk@wotton-under-edge.com Website: www.wotton-under-edge.com Office Hours: Monday, Wednesday, Friday 9am to 12.30pm Wotton-under-Edge Town Trust Reg Charity No.20346