

WOTTON-UNDER-EDGE TOWN COUNCIL



Councillors - You are summoned to attend a meeting of the Town Council on Monday 15th January 2018 at 7pm in the Civic Centre Committee Room

Public are Welcome

S Bailey Town Clerk
9th January 2018

AGENDA

1. To receive **Apologies** for absence
2. To receive **Declarations of Interest/Dispensations** now or as soon as known.
3. **Public Forum**
4. To receive **Police Report**
5. **Minutes of the Council Meeting** of 18th December 2017- to approve these Minutes.
6. **Chairman's Announcements** - To receive report from the Chairman.

7. **Accounts**
 - a) To consider information and quotes for appointment of contractor to undertake Council's 5-yearly tree survey*
 - b) To note increase 15p in cost of waste & recycling sacks from January 2018, an increase of approximately £22 (waste) and £5 (recycling) per annum for Town Council; and £7.50/annum for Town Trust.
 - c) To receive quarterly report from Youth & Community Services and to approve invoice payment of £3298*
 - d) To consider options for continuing the Mayoral quarterly reports in the Wotton Directory*
 - e) Budget 2017/18. To note report of expenditure against budget.*
 - f) To approve the accounts for payment.*

8. **Grants/Precept/Facilities Charges**
 - a) To confirm facilities charges as discussed at informal budget meeting*
 - b) To confirm grants payable in FY 18/19 as suggested at informal budget meeting*
 - c) To consider final version of draft budget and confirm precept for FY 18/19.

9. **Old Town Toilets** – to consider the future of the toilets due to continued poor state of equipment and building itself, cost of yearly maintenance, low usage, & high quotes received to rebuild the facility of around £80,000.

10. **Proposed Waiting Restrictions/Traffic regulation Orders in Wotton** – to consider whether Council wishes to make additional comments on the proposals*

11. **Buckingham Palace Garden Party** – To consider making a nomination for attendance at Buckingham Palace Garden Party on 5th June 2018. Invitations are in recognition of past service as Chairman/Mayor. Nominees should not have previously attended a Garden Party.

12. **Bench Outside 10 High Street** – To consider new location for bench, which needs to be moved as soon as possible, following Council's Nov 17 removal decision.

13. **Good Deeds Section: Thanks to Volunteers** – To acknowledge recent volunteer work for the benefit of the town/community.
14. **Clerk's Report***

15. **Correspondence** to note or request action:
 - a) To note Parish and Town Council Tax base for the Financial Year 2018/19.
Brochures/Newsletters for information only:

16. Brief reports from Councillors

County Council, District Council, Footpaths Committee, Special Purposes Committee, Allotments Committee, Wotton Youth Partnership, Town Regeneration, Sports Foundation, Wotton Pool, Heritage Centre and any other meetings attended.

17. Town Affairs – very brief comments from Members or items for future agendas

The Following items will be dealt with in Closed Session under Public Bodies (Admission to Meetings) Act 1960 due to staffing matters of a sensitive nature.

18. Staffing matters

- a. To ratify payment in lieu of holiday for Information Officer at year end due to staff cover needed.
- b. To consider contribution towards mobile phone use for Clerk.
- c. To give brief update to Council on Buildings Manager absence/phased return to work.
- d. To update Council on caretaker vacancy and ratify new appointment.

TOWN TRUST ITEMS

1. **To consider letter of request from Wotton Youth Partnership** to convert the music room at the Youth Centre into a counselling room using Mental Health and Well-being grant funding; and to make additional necessary office changes, also using the grant funding.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health & Safety and Human Rights. Useful Numbers Highways Maintenance – Freephone 08000 514514 Highways & Streetlighting email – highways@gloucestershire.gov.uk Non-urgent Police calls – 101

Clerk to the Council: Ms S Bailey, Council Offices, Civic Centre, 2 Gloucester Street, Wotton-under-Edge, GL12 7DN Tel: 01453 843210 Email: clerk@wotton-under-edge.com Website: www.wotton-under-edge.com Office Hours: Monday, Wednesday, Friday 9am to 12.30pm Wotton-under-edge Town Trust Reg Charity No.20346