

**DRAFT MINUTES OF WOTTON-UNDER-EDGE TOWN COUNCIL'S PUBLIC RIGHTS OF WAY AND AMENITY AREAS COMMITTEE MEETING HELD ON TUESDAY 30<sup>TH</sup> JANUARY 2018 AT 7PM IN THE CIVIC CENTRE**



**PRESENT:** Cllr R Claydon (Chairman), Cllr N Pinnegar, Cllr John Cordwell, Mr S Jarmuz, Mr D Curtis, Mr P Comer, Mr M Cross

**529. Apologies** – Cllr P Smith, prospective co-optee Mrs J Mason

**530. Declarations of Interest/Dispensations** – None

**531. Public Forum** – No public present

**532. Co-option**

**a)** The Chairman welcomed the prospective co-optees to the meeting. The Remit of Committees states that there should be four co-opted members of this committee but, as there is a lot of work to be done, it was proposed from the Chair that all current volunteers, including Mrs Mason who was unable to attend, should be invited to join, taking the co-opted membership up to five. This would be ratified at the next full Town Council meeting. The proposal was seconded by Cllr Cordwell and agreed all in favour. Dale Curtis, Pat Comer and Marcus Cross were then welcomed to the committee.

**b)** It was noted that co-opted member Pauline McGuinness had resigned from the committee. She had made a considerable contribution to the Footpaths Survey and was thanked for her efforts.

**533. Minutes of the Meeting held on 26<sup>th</sup> September 2017**

The Minutes of the PROW and Amenity Areas Committee held on 26<sup>th</sup> September 2017 were approved as a correct record and signed by the Chairman.

**534. Footpaths Survey**

**a)** A document was distributed showing the paths identified in the Footpaths Survey as having problems with stiles. Volunteers were requested to check on the current state of the stiles and paths were allocated accordingly. Reports should be passed to the Deputy Clerk with the aim to complete the re-checks by the next Footpaths meeting.

**b)** The Footpaths Survey had been completed. It was agreed that re-checks should be made on the paths identified as having problems, in addition to the ones with stile issues that were already being addressed. The Deputy Clerk would produce a list for the next meeting. It was agreed to focus, in the meantime, on the Footways Survey.

**535. Footways Survey**

Progress on the Footways Survey had been put on hold because Virgin Media had been laying cabling in many of the town's footways. Those works were now complete so the survey could commence, noting the surface condition of the footways and problems such as overgrowth. Any issues could then be reported to the appropriate authority. Volunteers were requested for the footway checks and streets in the town were allocated accordingly. The Deputy Clerk was asked to send an electronic version of the Survey to members. The aim was to complete the checks by the next Footpaths meeting.

### **536. Cotswold Gateways Project**

It was noted that the funding bid, which included Wotton as a prospective gateway town, had now been submitted by the Cotswold Conservation Board. The decision is expected in March 2018.

### **537. Any Other Footpaths Matters**

a) Holywell Leaze – there was still no specific date for the Cotswold Wardens to carry out the works to the wall and seating area although it was expected to be in April/May time. Funding was in place for these works.

*Cllr Cordwell left the meeting*

However, Mr Jarmuz had a number of other ideas, including levelling the area, although this might prove too large a task for the Wardens. The Wardens had trimmed the hedges, but Mr Jarmuz would like to see the side with the hazel hedge replaced with hawthorn.

*Cllr Cordwell re-entered the meeting*

Mr Jarmuz will report back to this committee when he has consolidated his ideas so that they can be fully considered. There is a small sum available in the budget.

b) Members were asked to consider if there were any footpaths not currently included on the definitive map, which they felt should be added. The cut-off date for adding public rights of way is 2026.

### **538. Dates for Future Meetings**

Further meetings were arranged for 24<sup>th</sup> April 2018, 17<sup>th</sup> July 2018 and 30<sup>th</sup> October 2018.

This completed the business of the Public Rights of Way and Amenity Areas committee.

Signed:

Date:

Chairman of the Public Rights of Way and Amenity Areas committee