

WOTTON-UNDER-EDGE TOWN COUNCIL



Councillors - You are summoned to attend a meeting of the Town Council on Monday 19th March 2018 at 7pm in the Civic Centre Committee Room

Public are Welcome

S Bailey Town Clerk
13th March 2018

AGENDA

1. To receive **Apologies** for absence
2. To receive **Declarations of Interest/Dispensations** now or as soon as known.
3. **Public Forum**
4. To receive **Police Report**
5. **Minutes of the Council Meeting** of 19th February 2018 - to approve these Minutes.
6. **Chairman's Announcements** - To receive report from the Chairman.

7. **Accounts**
 - a) To approve renewal subscription to GAPTC at a cost of £1466.
 - b) To consider renewing annual subscription to NABMA (market organisation) at a cost of £318.
 - c) To consider earmarking underspent funds. *
 - d) To consider quote of £480 to implement legally required updates to the website to comply with new General Data Protection Regulations. *
 - e) To approve payment of £6000 to Swimming Pool as per SLA, and also note that Council is considering with Wotton Pool what necessary documents need signing in accordance with being the a/c nominee for Sport England Grant without being the legal Project Client.
 - f) To confirm approval for grant of £2000 to Synwell Playing Field.
 - g) Budget 2017/18. To note report of expenditure against budget.*
 - h) To approve the accounts for payment.*

8. **Policies & Procedures**
 - a) To approve annual Risk Assessment document and Assets List as at March 2018 – both for annual external audit purposes.*

9. **Royal British Legion** - To consider whether to send a Councillor representative to Flanders for the centenary celebrations of the end of the First World War and associated costs and to consider a related funding request from the Royal British Legion.

10. **Wotton in Bloom** – To consider request for one-off donation of £630 for additional hanging baskets due to entry into Britain in Bloom competition, from Regeneration Cttee funds.

11. **Youth Work** - To approve tender documents for youth sector work and to advertise/commence selection process.* To agree nomination of interview/assessment panel.

12. **Old Town Toilets** – to receive update on alternative toilet use options (Cllr P Smith) and consider how this impacts future plans for these toilets. Also to receive update on builder quotes (Cllr T Luker).

13. **New Rd Allotments** - to approve allotments hire of first plot to Dementia Connections.

14. **Stroud District Tourism** – to receive complaint regarding the omission of Wotton from a recent Stroud District Council promotional video; and from an SDC 'Discover Stroud District' map/leaflet. To consider Council issuing an official complaint to Stroud District Council with a request that funding be provided for the development of a similar leaflet/map for the Wotton/Dursley/Severn Vale area.

15. **Chamber of Trade** – To consider withdrawing Council membership as requested by the Chamber of Trade.
16. **Road Safety Partnership** – to receive and consider update from County Cllr John Cordwell on the continuance of road safety initiatives in this area.
17. **Stakeholder Workshop for Charfield** – To appoint Council representative/s to attend this workshop held on Tuesday 10th April, 1.30pm-4.45pm.*
18. **Stroud District Council – Loss of Government Grant** – To consider the impact of the loss of the grant from government to Stroud in 2019/2020 and 2020/2021 and whether this Council wishes to make representations to local MP*.
19. **Cotswolds AONB Management Plan 2018-2023** – To consider if Council wishes to make any comment on the second draft of the management plan; comments to be submitted by 29/3/2018.
20. **Good Deeds Section: Thanks to Volunteers** – To acknowledge recent volunteer work for the benefit of the town/community.
21. **Clerk's Report***
22. **Correspondence** to note or request action:
 - a) To consider email detailing Baby Hub arrangements in the town and asking Council for ideas to make it successful and for a suitable venue.

Brochures/Newsletters for information only:
23. **Brief reports from Councillors**
County Council, District Council, Footpaths Committee, Special Purposes Committee, Allotments Committee, Wotton Youth Partnership, Town Regeneration, Sports Foundation, Wotton Pool, Heritage Centre and any other meetings attended.
24. **Town Affairs** – very brief comments from Members or items for future agendas

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health & Safety and Human Rights. Useful Numbers Highways Maintenance – Freephone 08000 514514 Highways & Streetlighting email – highways@gloucestershire.gov.uk Non-urgent Police calls – 101

Clerk to the Council: Ms S Bailey, Council Offices, Civic Centre, 2 Gloucester Street, Wotton-under-Edge, GL12 7DN Tel: 01453 843210 Email: clerk@wotton-under-edge.com Website: www.wotton-under-edge.com Office Hours: Monday, Wednesday, Friday 9am to 12.30pm Wotton-under-edge Town Trust Reg Charity No.20346