

WOTTON-UNDER-EDGE TOWN COUNCIL



Councillors - You are summoned to attend a meeting of the Town Council on Monday 18th June 2018 at 7pm in the Civic Centre Committee Room

Public are Welcome

S Bailey Town Clerk
12th June 2018

AGENDA

1. To receive **Apologies** for absence
2. To receive **Declarations of Interest/Dispensations** now or as soon as known.
3. To receive **Police Report and welcome Police attendance**
4. To welcome **SDC Community Services Manager, Mr M Towson**, who will talk about the **proposed introduction of parking charges**. To consider if WTC wishes to respond to the parking consultation now or to defer until after the separate meeting arranged with Mr Towson on 28th June.
5. **Public Forum**
6. To receive reports from **County Councillor and District Councillor**
7. **Minutes of the Council Meeting** of 21st May 2018 - to approve these Minutes.
8. **Chairman's Announcements** - To receive report from the Chairman.
9. **Accounts**
 - a) To consider quote for Defibrillator for The Chipping at a cost of £2100 plus £126/annum maintenance costs thereafter*
 - b) To note & ratify that two places booked for Level 2 Manual Handling Course 4th July for manual handling course for Buildings Manager and Caretaker cost of £65.p.p
 - c) To approve earmarking of surplus funds from 2017/18 budget*
 - d) Budget 2018/19. To note report of expenditure against budget.*
 - e) To approve the accounts for payment.*
10. **Policies and Procedures**
 - a) To approve revisions to Standing Orders.*
 - b) To approve Dispensation Request template.*
 - c) To note discussions with Monitoring Officer re Code of Conduct; and to authorise spending of up to £500 for Monitoring Officer advice regarding Code clarifications.
 - d) GDPR – to note establishment of a working group (meeting 19th June) comprising Special Purposes Committee members to consider 14 policies/documents/forms to comply with the new regulations.*
11. **Cemetery Geophysical Survey** – to receive, discuss and interpret the results of the survey*
12. **SDC S106 Funding Allocation** – To consider allocation of £1,438, S106 monies from application S.16/0321/COU Workshop, Webb's Yard in view of funding already awarded to Synwell Playing Field new fitness equipment as follows:

Cost of equipment	£7500
S106 monies already awarded	£3650
Grant already paid from Town Council	£2000
Total	£5650 (= 75% of project's cost)

If WTC agree £1438, adding to £5650 totals £7088, thus 95% would be funded by Council

13. **Committee Membership and Representatives**
To agree membership/representative for the following:
 - (i) Town Regeneration Partnership (1 further member required)
 - (ii) Swimming Pool Committee representative
 - (iii) CAB representative
14. **War Memorial Wreaths** - To note email from secretary of Wotton RBL and consider its request for a Council policy regarding removal of wreaths from the War Memorial.
15. **Old Town Toilets** – to receive update regarding builder quotes (Cllr T Luker).
16. **Tolsey Clock** – to receive maintenance report.
17. **Stroud District Council’s Statement of Principles Consultation** – to consider any responses to this consultation regarding the Gambling Act 2005.*
18. **Stroud District Green Infrastructure, Sport & Recreation Study** – To consider additional responses to survey*.
19. **Good Deeds Section: Thanks to Volunteers** – To acknowledge recent volunteer work for the benefit of the town/community.
20. **Clerk’s Report***
21. **Correspondence** to note or request action:
 - a) To note letter of thanks from Arrive Alive for grant.
 - b) To note letter of complaint from allotment holder regarding matters at New Road allotments and confirm suggested response.*
 - c) To note letter of complaint from trader ref: previous Code of Conduct complaints and unresolved meeting with SDC Monitoring Officer.
 - d) To consider letter from Sue Ryder Leckhampton Court Hospice regarding fundraising.
Brochures/Newsletters for information only:
22. **Brief reports from Councillors**
Footpaths Committee, Special Purposes Committee, Allotments Committee, Wotton Youth Partnership, Town Regeneration, Sports Foundation, Wotton Pool, Heritage Centre and any other meetings attended.
23. **Town Affairs** – very brief comments from Members or items for future agendas

The Following items will be dealt with in Closed Session under Public Bodies (Admission to Meetings) Act 1960 due to staffing matters of a sensitive nature.

24. **Staffing Matters**
 - a) To approve Deputy Clerk 2 weeks compassionate leave.
 - b) To agree Buildings Manager resumption of retained fire-fighting duties.
 - c) To approve Town Clerk 4 weeks absence.

WOTTON-UNDER-EDGE TOWN TRUST

1. To approve Minutes of Town Trust meeting held on 23rd November 2017.*
2. To approve compilation of Minutes of Town Trust matters considered at Town Council meetings for the period January 2018 to May 2018 inclusive.*

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health & Safety and Human Rights. Useful Numbers Highways Maintenance – Freephone 08000 514514 Highways & Streetlighting email – highways@gloucestershire.gov.uk Non-urgent Police calls – 101

Clerk to the Council: Ms S Bailey, Council Offices, Civic Centre, 2 Gloucester Street, Wotton-under-Edge, GL12 7DN Tel: 01453 843210 Email: clerk@wotton-under-edge.com Website: www.wotton-under-edge.com Office Hours: Monday, Wednesday, Friday 9am to 12.30pm Wotton-under-edge Town Trust Reg Charity No.20346