



## WOTTON-UNDER-EDGE TOWN COUNCIL

Councillors are hereby summoned and co-opted members are duly invited to attend the Allotments Committee Meeting to be held on Wednesday 14<sup>th</sup> November 2018 at 7.00pm in the Committee Room at the Civic Centre.

*D M Hyam*

Administrator and Clerk to Allotments Committee  
8<sup>th</sup> November 2018

### AGENDA

- 1. Apologies for Absence.**
- 2. To receive Declarations of Interest and Dispensations** to be received before Allotment Committee business or as soon as known.
- 3. Public Forum**
- 4. To approve Minutes** of the meeting held on 4<sup>th</sup> July 2018.
- 5. Code of Conduct for Committee Co-optees** to discuss options.
- 6. Vacant plots** to up-date on plots available following the recent rent requests.
- 7. Recent Works on Allotments** to note works recently carried out by Town Council staff.
- 8. Proposed Works at Knapp Road** to note plans for a range of improvements to the site following the Town Council meeting held 15<sup>th</sup> October and compost that will be made available on site.
- 9. Proposed Works at New Road** to propose the removal of two trees on the site.
- 10. Budget 2019/20** recommendations to be put forward by the committee.
- 11. To receive reports from Knapp Road Allotment Representatives.**
- 12. To receive reports from New Road Allotment Representatives.**
- 13. Items for future meetings.**

*Clerk to the Council: Ms Sue Bailey*

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*Website: [www.wotton-under-edge.com](http://www.wotton-under-edge.com) Office Hours: Monday, Wednesday, Friday 9am to 12.30pm*

*Wotton-under-edge Town Trust Reg Charity No.203466*