

WOTTON-UNDER-EDGE TOWN COUNCIL



Councillors - You are summoned to attend a meeting of the Town Council on Monday 17th December 2018 at 7pm in the Civic Centre Committee Room.

Public are Welcome

S Bailey Town Clerk

11th December 2018

AGENDA

1. To receive **Apologies** for absence
2. To receive **Declarations of Interest/Dispensations** now or as soon as known.
3. To receive **Police Report**
4. **Public Forum**
5. To receive reports from **County Councillor and District Councillor**
6. **Minutes of the Council Meeting** of 19th November 2018 - to approve these Minutes.
7. **Chairman's Announcements** - To receive report from the Chairman.

8. **Accounts**
 - a) To note increase in cemetery waste disposal of 95p/week, £49.40/annum.
 - b) To consider request from Blues Festival to donate use of Town Hall for the 2019 festival.
 - c) To ratify quote of £670 to replace malfunctioning pressurisation unit ~ Town Hall heating.
 - d) To approve renewal of annual SLCC membership for Town Clerk; cost £340.
 - e) To approve repairs to civic centre lift; cost £487.60
 - f) To consider request from Royal British Legion to allow £130 in our 2019/20 budget for road closure costs for 2019 Remembrance Parade (increased from £85 in current year. Further advice being sought from SDC but unavailable until March 19).
 - g) To note election costs of £5995 for the recent Town Councillor vacancy.
 - h) To receive youth provider quarterly review, to approve payment, and to agree to alteration of hours proposal.*
 - i) Budget 2018/19. To note report of expenditure against budget.*
 - j) To approve the accounts for payment.*

9. **Tree Report/Works**
 - a) *To note that the report concerning issues with the 2018 Tree Survey and consideration of timeframe for procuring the next survey, is delayed until January.*
 - b) *To consider quotes for works to trees at St Mary's churchyard- delayed until January*
 - c) *To consider options for Scot's Pine at St Mary's churchyard – delayed until January*
 - d) To approve quotes for work to poplar and cherry tree at New Rd allotments. *
 - e) *To report on status of approved tree works to Hill Road Amenity Area in light of complaints from residents – report to be provided in January.*

10. **Cemetery Geophysical Survey** – To note results of test pits and survey.*

11. **Project Strategy** – To approve the draft questionnaire for public consultation and delivery in Wotton Directory envisaged early Feb 2019 of 2800 leaflets costing £200 plus printing.*

12. **Procedures**
 - a) **Status of Committees** - To note that Working Group status is preferred by members of the PROW & Amenity Areas, Regeneration Partnership and Allotments committees and to thus consider revised Remit of Committees document.*
 - b) **Investment Strategy** – To consider adoption of Investment Strategy for WTC.*

13. **White lining at Top of Chipping** - To receive brief update on the proposals for white/yellow lining at the top of the Chipping and agree strategy.

14. **Good Deeds Section: Thanks to Volunteers** – To acknowledge recent volunteer work for the benefit of the town/community.
15. **Clerk's Report***
16. **Correspondence** to note or request action:
 - a) To note email from SDC Cllr Tucker regarding SDC Development Control Committee site visits and procedures when planning applications are referred to DCC.
 - b) To note email and Clerk response concerning lack of WTC Christmas trees support in town.
 - c) To note receipt of letter of thanks, DVD and certificate from the Royal British Legion Wotton/Charfield branch in respect of the assistance given for attendance at the 100th anniversary parade in Flanders.
 - d) To note email complaining about the lack of Christmas decorations in Long Street.
 - e) To note developer hire of Civic Centre Bradley Room showing Drylease Court proposals/plans 5-7pm Weds 19th December prior to planning application.
Brochures/Newsletters for information only: Countryside Voice Winter 2018
17. **Brief reports from Councillors**
Footpaths Committee, Special Purposes Committee, Allotments Committee, Wotton Youth Partnership, Town Regeneration, Sports Foundation, Wotton Pool, Heritage Centre and any other meetings attended.
18. **Town Affairs** – very brief comments from Members or items for future agendas

PLANNING ITEMS

19. **Stroud District Council Local Plan Consultation** – To agree formal response.
20. **West of England Joint Spatial Plan – Technical Evidence Work Consultation** – to agree formal response.
21. **Gloucestershire Vision 2050, Concordat Oct 18** – To agree formal response.
22. **SDC Draft Statement of Community Involvement in the Planning Process Nov 18** – To agree formal response.
23. **New Applications**
 - a) **S.18/2486/HHOLD – 9 Holywell Road, GL12 7NJ.** Resubmission of permission S.18/0757/HHOLD for roof-space conversion to living area with dormer windows and a single storey utility room and porch (amended scheme).
 - b) **S.18/2510/FUL – Land at Berkeley Close, Old Town.** Demolition of 9 no. disused lock-up garages (2 no. to be retained) and erection of 3 dwellings and associated parking.
 - c) **S.18/2529/TCA – Land Parcel to West of 2 Dyers Brook Cottage, Dyers Brook.** Trees in a conservation area. Fell ash tree (T8).
 - d) **S.18/2570/HHOLD – 6 Cherry Orchard GL12 7HT.** Erection of single storey extensions and creation of a dormer window addition on western elevation.



*Following the meeting there will be a quick quiz with drink & nibbles
Public members are invited to share this with councillors*



Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Biodiversity, Health & Safety and Human Rights. Useful Numbers Highways Maintenance – Freephone 08000 514514 Highways & Streetlighting email – highways@gloucestershire.gov.uk Non-urgent Police calls – 101

Clerk to the Council: Ms S Bailey, Council Offices, Civic Centre, 2 Gloucester Street, Wotton-under-Edge, GL12 7DN Tel: 01453 843210 Email: clerk@wotton-under-edge.com Website: www.wotton-under-edge.com Office Hours: Monday, Wednesday, Friday 9am to 12.30pm Wotton-under-Edge Town Trust Reg Charity No.20346