

WOTTON-UNDER-EDGE TOWN COUNCIL



Councillors - You are summoned to attend a meeting of the Town Council on Monday 18th March 2019 at 7pm in the Civic Centre Committee Room.

Public are Welcome

S Bailey Town Clerk
12th March 2019

AGENDA

1. To receive **Apologies** for absence
2. To receive **Declarations of Interest/Dispensations** now or as soon as known.
3. To receive **Police Report**
4. **Public Forum**
5. To receive reports from **County Councillor and District Councillor**
6. **Minutes of the Council Meeting** of February 2018 - to approve these Minutes.
7. **Chairman's Announcements** - To receive report from the Chairman.

8. **Accounts**
 - a) To approve payment from Town Trust to Town Council of the administration fee of £7,000.
 - b) To approve payments from Town Council to Town Trust as follows:
 - £2000 to rebuild permanent endowment following Town Hall refurbishment as required by the Charity Commission;
 - £4700 to Town Trust (Police Station £3500 & Chipping Car Park £1200 rent loss)
 - c) To approve Unwin Tree Survey invoice for £1110 + vat for 2018's survey & report:
 - To note report concerning issues with this Tree Survey and to consider timeframe for procuring the next survey*
 - To consider report on status of tree works authorised last year*
 - To consider report from Cllr P Smith regarding trees at Marchesi Walk*
 - d) To consider grants submitted to WTC as part of budget process to be paid April 2019 after more information was requested at February's meeting.

(i) CVTN	£150
(ii) British School playground improvements	£1000
 - e) Asset Register –to approve update for FY ending March 19 as part of account audit process.*
 - f) Budget 2018/19. To note report of expenditure against budget.*
 - g) Earmarking – to consider earmarking some underspent budget heading items to next FY*
 - h) To approve the accounts for payment.*

9. **SDC Grant Application** – to approve application for £2k one off grant funding to develop district wide tourist information in conjunction with Wotton Heritage Centre

10. **Town Crier 50 years civic reception** – to receive update on plans and approve costs.*

11. **GAPTC/ SDC sector review meeting/ LGA Corporate Peer Challenge 27th March** – to consider providing information to GAPTC's CEO to feed into a meeting to review SDC's partnership working with parish /town council sector*

12. **EV 75% Grant Application for future Symn Lane Car Park** – to consider applying to the Office for Low Emission Vehicles, Dept for Transport (Cllr P Smith)

13. **Good Deeds Section: Thanks to Volunteers** – To acknowledge recent volunteer work for the benefit of the town/community.

- 14. Clerk's Report***
- 15. Correspondence** to note or request action:
- a) to note complaint from parishioner's son concerning father's ban from OSS after aggressive behaviour towards staff & consider response.*
 - b) to note Cobalt purchase of mammography machine with donations and urge will writing for future grants.*
 - c) to note email from youth regarding litter issues on OK path and that this has been forwarded to WYP for them to take forward.*
- Brochures/Newsletters for information only: Cobalt news leaflet,
- 16. Brief reports from Councillors**
Footpaths Committee, Special Purposes Committee, Allotments Committee, Wotton Youth Partnership, Town Regeneration, Sports Foundation, Wotton Pool, Heritage Centre and any other meetings attended.
- 17. Town Affairs** – very brief comments from Members or items for future agendas

Closed Session

- 18. Pension Scheme** – to confirm resolution that all Town Council employees are eligible to join Wotton Town Council's Local Government Pension Scheme, and to introduce pension policy*

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Biodiversity, Health & Safety and Human Rights. Useful Numbers Highways Maintenance – Freephone 08000 514514 Highways & Streetlighting email – highways@gloucestershire.gov.uk Non-urgent Police calls – 101

Clerk to the Council: Ms S Bailey, Council Offices, Civic Centre, 2 Gloucester Street, Wotton-under-Edge, GL12 7DN Tel: 01453 843210 Email: clerk@wotton-under-edge.com Website: www.wotton-under-edge.com Office Hours: Monday, Wednesday, Friday 9am to 12.30pm Wotton-under-edge Town Trust Reg Charity No.20346