

WOTTON-UNDER-EDGE TOWN COUNCIL



Councillors - You are summoned to attend a meeting of the Town Council on Monday 16th September 2019 at 7pm in the Civic Centre Committee Room

Public are Welcome

S Bailey Town Clerk
10th September 2019

AGENDA

1. To receive **Apologies** for absence.
2. To present prizes for Best Kept Allotments competition.
3. **To receive Declarations of Interest/Dispensations** now or as soon as known
4. **To comment on Police statistics for Wotton**
5. **Public Forum**

6. **To receive reports from County Councillor and District Councillor**

7. **Minutes of the Council Meeting** of August 2019 - to approve these Minutes.
8. **Chairman's Announcements** - To receive report from the Chairman

9. **Accounts**
 - a) To approve Cllr attendance 20/11/19 at Planning training course, cost £50 (waiting list)
 - b) To decide lift maintenance contractor from November 2019*
 - c) To approve Clerk attendance at SLCC Clerk's networking event on 27/11/19, cost £20.
 - d) To ratify works costing £230 to replace a rotten gatepost at Knapp Road allotments, approval given due to potential security issues. Another gate post here has also rotted away in past few days and a further similar quote being obtained.
 - e) To approve quotes for stream clearance work for Marchesi Walk and Dyers Brook.*
 - f) To approve Deputy Clerk membership renewal of SLCC at a cost of £196.
 - g) Budget 2019/20, to note report.*
 - h) To approve the accounts for payment.*

10. **Completion of Audit** – To confirm successful completion of audit for Financial Year 2018/19.

11. **Climate Change – Tree Planting** – To note that free trees and free local, expert advice are being offered as part of Climate Change carbon capture efforts. To consider support in principle for this initiative; and areas of Town Council land which may be suitable for tree planting.*

12. **Trees** – Tree consultant has been requested to examine New Rd Poplars & Knapp Rd Ash. To consider findings if report available in time.

13. **Cemetery Exhumation Request** – To consider whether or not to grant permission*

14. **Honorary Freeman Scheme** - to consider an Honorary Freeman Scheme for the Town of Wotton-under-Edge, and approve draft policy. If Policy is approved, to consider granting this privilege to an individual under closed session below.

15. **Town Cllr vacancy** – to note result of legal notice expiring 14th September and whether an election has been requested, or if WTC is free to co-opt.

16. **Good Deeds Section: Thanks to Volunteers** – To acknowledge recent volunteer work for the benefit of the town/community.

- 17. Clerk's Report***
- 18. Correspondence** to note or request action:
- a) To note letter from SDC regarding a review of Rope Walk public toilets and their wish to discuss this further with the Town Council.
 - b) To note letter sent from this Council to the Secretary of State for Transport regarding grants for OLEV On-street Chargepoints; await another formal response.
 - c) To note email from SDC regarding Green Infrastructure, Sport and Recreation Member Information Evening on 18/9/2019 and to appoint an attendee.
 - d) To note various emails concerning the poplar trees at New Road allotments; inspection of the trees has been requested.
Brochures/Newsletters for information only:
- 19. Brief reports from Councillors**
Footpaths Committee, Special Purposes Committee, Allotments Committee, Wotton Youth Partnership, Town Regeneration, Sports Foundation, Wotton Pool, Heritage Centre and any other meetings attended.
- 20. Town Affairs** – very brief comments from Members or items for future agendas

Closed Session – *confidential matters of either a legal, contractual or staffing nature whereby the public are excluded under Public Bodies (Admission to Meetings) Act 1960*

- 21. Civic Centre Reception Doors** - to consider appointing contractor for replacement doors with recommendation from working group*
- 22. Staff vacancies** - To ratify appointment of new caretaker, and consider progress of buildings manager replacement.
- 23. Notice of Easement** – To note receipt from Land Registry of Notice of Easement of No. 4 the Chipping regarding rights over Town Trust property; and to note Council solicitor's advice thereon.
- 24. Honorary Freeman Scheme** to consider an individual's recommendation for Honorary Freeman for the Town of Wotton-under-Edge.
- 25. Community Governance Review by SDC** – to consider approval of cost for Judicial Review process, and revised legal advice.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Biodiversity, Health & Safety and Human Rights. Useful Numbers Highways Maintenance – Freephone 08000 514514 Highways & Streetlighting email – highways@gloucestershire.gov.uk Non-urgent Police calls – 101

Clerk to the Council: Ms S Bailey, Council Offices, Civic Centre, 2 Gloucester Street, Wotton-under-Edge, GL12 7DN Tel: 01453 843210 Email: clerk@wotton-under-edge.com Website: www.wotton-under-edge.com Office Hours: Monday, Wednesday, Friday 9am to 12.30pm Wotton-under-Edge Town Trust Reg Charity No.20346