** Wotton-under-Edge Town Council

## WOTTON-UNDER-EDGE TOWN COUNCIL MEETING

## MONDAY 18TH JANUARY 2021 AT 7PM

## Councillors

You are summoned to attend a remote meeting of the Town Council on Monday 18th January 2021 at 7pm. This meeting will be held on-line using Microsoft Teams using the following link. [Click here to join the meeting](https://teams.microsoft.com/l/meetup-join/19%3Ameeting_NDhlODg0NTctYTg0YS00YTczLWE3MTEtN2VkMTY2ZmQzOWE5%40thread.v2/0?context=%7b%22Tid%22%3a%226e39e882-3330-47d8-a064-8b76e45c0b41%22%2c%22Oid%22%3a%22defe52e8-c968-4e0d-848a-93fc19fd3ebe%22%7d).

Public are welcome to attend this remote meeting and must advise the Deputy Clerk of any questions in advance of the meeting.

 ***Y Milsom*** Deputy Clerk, 12th January 2021

## AGENDA

### To receive Apologies for absence

### To receive Declarations of Interest/Dispensations now or as soon as known.

### Public Forum

### To receive reports from County Councillor and District Councillors

### Minutes of the Council Meeting of 14th December 2020 and Extraordinary meeting of 21st December 2020 - to approve these Minutes.

### Chairman’s Announcements - to receive report from the Chairman.

### Accounts

1. To approve hire of outgoing Clerk S Bailey on a locum basis at a cost of £20/month for authorisation of banking payments on an interim basis until new Town Clerk is in place.
2. To approve appointment of internal auditor S Tasker in respect of Town Council and Town Trust accounts for the financial year 2020/21 at a cost of £225 and £200 respectively.
3. To note completion of Councillor quarterly internal audits, undertaken by Cllr M Tucker, for the periods April – June 2020 and July – September 2020.
4. To approve Assistant Clerk and Administrator attendance at SLCC Wordpress seminar (re. website administration) at a cost of £30(member)/£35(non-member) respectively.
5. To approve essential maintenance work on the fire systems/fire extinguishers as follows:
6. Civic Centre: replace smoke/heat detectors due to age; install fire extinguishers in Gym room; repairs to emergency light units; total £857.20.
7. Town Hall: Install fire extinguishers; install fire alarm mains power isolator; replace 2 faulty smoke detectors; emergency light repairs; total £611.63.
8. Youth Centre: Replace detectors due to age; install fire extinguisher; emergency light repairs; total £281.92.\*
9. Budget 2021 **–** to note report\*
10. To approve January accounts for payment\*

### Budget & Precept 2020

* 1. To approve Budget and set Precept for Year 2021/22.\*
	2. To approve price increases for Town Council and Town Trust facilities.\*
	3. To approve grants awarded for Year 2021/22.\*

### Ash Dieback Replacement Project

To discuss and consider the new tree planting sites proposed by The Wotton Area Climate Action Network\*.

1. Area 1: 400m of native hedging with small hedgerow trees along the side of the Old London Road.
2. Area 2: Plant a small area of wood pasture in Wotton under Edge at Holywell Leaze.

### Good Deeds Section

Thanks to Volunteers - To acknowledge recent volunteer work for the benefit of the town/community.

### Clerk’s Report

 Next due when new Clerk is in place.

### Correspondence

1. Brochures/Newsletters for information only: The Door Story 2020; Clerks & Councils Direct January 2021;

### Brief reports from Councillors

Footpaths Committee, Special Purposes Committee, Allotments Committee, Wotton Youth Partnership, Town Regeneration, Sports Foundation, Wotton Pool, Heritage Centre and any other meetings attended.

### Town Affairs

 Very brief comments from Members or items for future agendas

###  Planning Item

**S.20/2766/TCA 29 Long Street**. T1 Poplar reduce to 3m. T4 Silver birch reduce to 4m. T3 Yew pollard to main stem. T4 Hazel coppice. G1 Various reduce to 3m.

**Closed Session** – confidential matters of either a legal, contractual or staffing nature

###  Appointment of new Clerk

* 1. To update on the recruitment of the new Clerk and agree the way forward.
	2. To agree interim staffing arrangements.

## TOWN TRUST MATTERS

### Town Trust Minutes

To approve compilation of Town Trust Minutes dated July – December 2020, and Town Trust Meeting Minutes dated 1st September 2020.\*

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Biodiversity, Health & Safety and Human Rights.*

*Useful Numbers Highways Maintenance – Freephone 08000 514514 Highways & Streetlighting email –* *highways@gloucestershire.gov.uk* *Non-urgent Police calls – 101*

***Deputy Clerk to the Council*** *Mrs Y Milsom, Council Offices, Civic Centre, 2 Gloucester Street, Wotton-under-Edge, GL12 7DN* ***Tel: 01453 843210*** *Email:****deputyclerk@wotton-under-edge.com***

*Website:*[***www.wotton-under-edge.com***](http://www.wotton-under-edge.com)*Office Hours: Monday, Wednesday, Friday 9am to 12.30pm*

*Wotton-under-edge Town Trust Reg Charity No.20346*