Minutes of Wotton-under-Edge Town Council Extra Ordinary Meeting held on Monday 24th August 2026 following Planning Meeting

Present: Cllrs L Hewish (Chair), R Halpin (Vice Chair), M Tucker, D Thomas, M Jeffery, C Mennell, J Cordwell,

In attendance: A Durn (Town Clerk), H Saunders (Interim Deputy Clerk)

T.7937 To receive Apologies for absence
Apologies were received and accepted for Cllrs J Lewis, P Underwood, E Edwards and F Hulls. Cllr B Britton Griffiths currently has SLA granted.

Cllr R Greenup was absent

Meeting was quorate.

T.7938 To receive Declarations of Interest and requests for Dispensations
None received

T.7939 Minutes of the Town Council meeting of 20th July 2026 and 17th August 2026
It was RESOLVED to approve the Minutes of both meetings on 20th July and 17th August 2026.

T.7940 Public Forum
No comments received.

T.7941 Accounts
a) Transfer of £50k from the Instant Access account to the Current Account was duly noted.
b) It was RESOLVED to approve transfers from the Earmarked Reserves to the Revenue Account for following budget lines: - Town Hall & Capital Maintenance and Locum Clerk.
c) Members had reviewed quote for Christmas trees, and it was RESOLVED to approve the order of 75x 4ft Christmas trees. Monies to come from Town Regeneration Budget Line – there are sufficient funds.
d) It was RESOLVED to approve the purchase of the Christmas tree for the Tabernacle Pitch corner and associated costs were noted. Monies to come from Town Regeneration Budget Line – there are sufficient funds.

T.7942 Clerks Report
Town Clerk informed members that prior to leaving WTC a paper with all projects that currently working on will be produced – so that interim Deputy and councillors have a copy.

Town Clerk confirmed that has tried to get Locums in to help - and has had interviews - but none have come to fruition.

Town Clerk is willing to come back if there are any queries - and is always at the end of the phone, new role gives flexibility and will be driving past most days. As such happy to attend Town Council Meeting as a member of public in September - if it helps??? Projects running with are so important and critical.

Chair thanked Andrea for her time, support and offers of help.

T.7943 EXEMPT Prior to consideration of the following agenda items, councillors are invited to pass the following resolution: Pursuant to the provisions of the Public Bodies (admissions to Meetings) Act 1960 (as extended by S100 of the Local Government Act 1972), the Press and Public be excluded from the meeting for the following items of business on the grounds that its consideration would involve the disclosure of exempt information

T.7944 Leases

Several Councillors had visited Heritage Centre and spoken to committee members about the Lease.

The current lease was originally written in 2017 and then extended in 2021 and then extended again and then a further 6 months. It out of date and TC / HC have gone as far as can to alter lease - without corrupting the document.

Cllr M Tucker explained the situation, as he understood it. Members duly discussed how best to move forward so the matter could be concluded in a satisfactory and timely manner.

It was RESOLVED that Cllr Tucker continue to talk / work with the Heritage Centre and report back to Town Council / Town Trust at the end September.

The meeting ended at 8:10pm

Signed: **Date:**